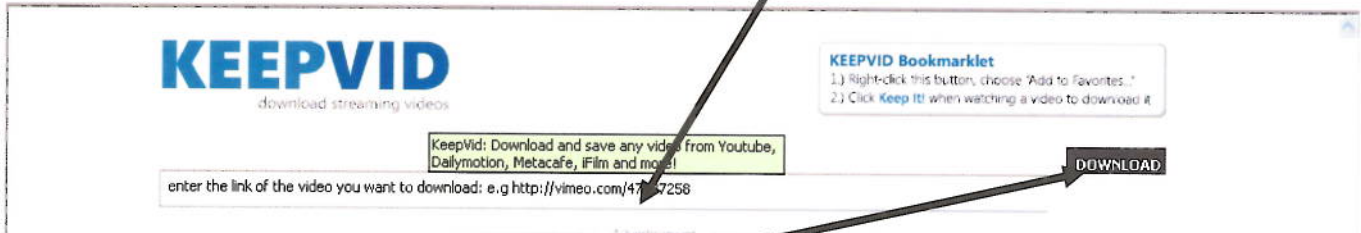


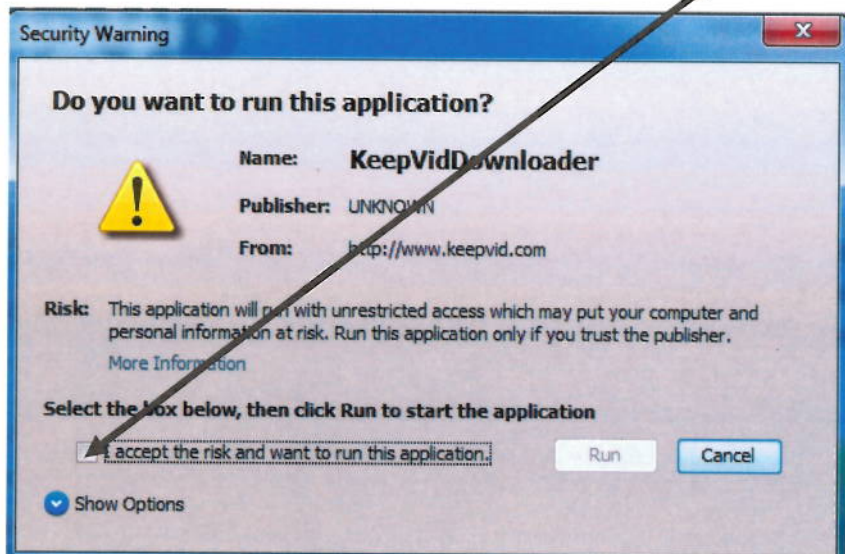
SAVING VIDEOS TO PLAY WITHOUT ACTUALLY GOING TO YOUTUBE

Step 1:

- a) Obtain the video to be downloaded from YouTube and copy the URL.
- b) Go to www.Keepvid.com, in the rectangle space paste the URL from YouTube. **Keepvid is a PC Program only.**



- c) Click the **Download Button**.
- d). The screen will change as shown below and **click I accept and SAVE.**



e.) Once the download is completed accept the information and click on Download MP4 Max 480.

The screenshot shows the KeepVid website interface. At the top, the logo "KEEPVID" is displayed in large blue letters, with the tagline "download streaming videos" underneath. Below the logo is a text input field containing the URL "http://www.youtube.com/watch?v=vn2BzOOipEI". To the right of the input field is a button labeled "Advertisement". Below the input field is a search bar with the text "Searches related to keepvid.com" and a "Search" button. To the right of the search bar is a section titled "Video Sharing Website" with the text "Download Youtube Online Video". Below the search bar is a section titled "Please report any issues to: contact@keepvid.com". Below this is a video thumbnail for "Job Search #23 - Best Practices for Emailing Potential Employers" from youtube.com. Below the video thumbnail is a list of download options:

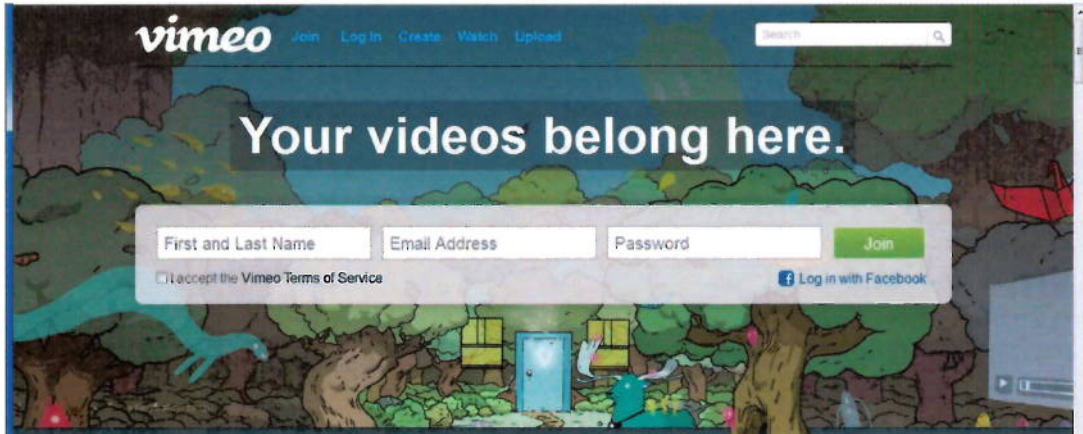
- » [Download 3GP](#) « - 144p - 0.3 MB
- » [Download 3GP](#) « - 240p - 0.8 MB
- » [Download FLV](#) « - 240p - 1.2 MB
- » [Download FLV](#) « - 360p - 1.5 MB
- » [Download MP4](#) « - (Max 480p) - 1.3 MB
- » [Download WebM](#) « - 360p - 1.0 MB
- » [Download MP3](#) « - using ([SnipMP3.com](#)) - 0.0 MB

NOTE THE SAVED DOCUMENT WILL BE SAVED IN YOUR DOWNLOAD OR VIDEO FOLDER

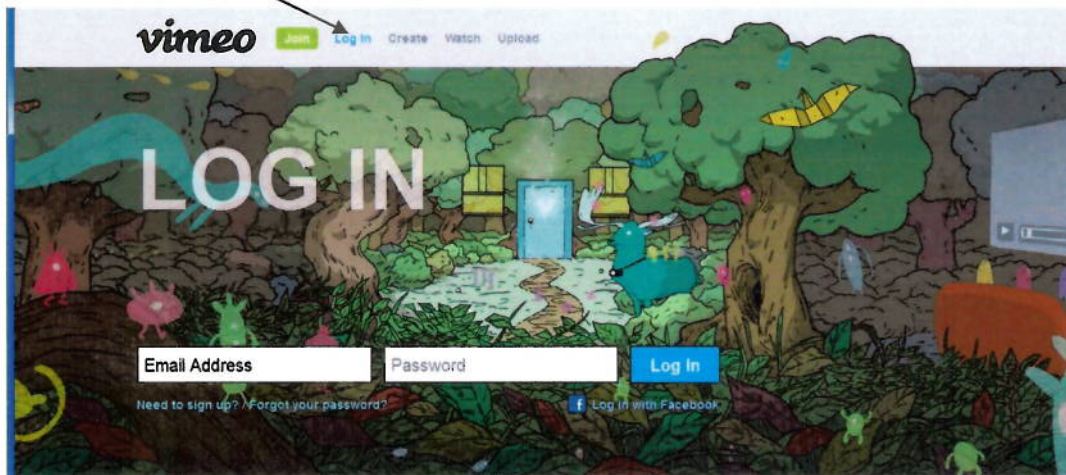
STEP 2:

OPEN VIMEO (*CREATE AN ACCOUNT IF YOU DON'T HAVE ONE as shown in the illustration below.*

Fill in the information below and then click JOIN.



2. Go back to your **email** and verify your account.
3. Once verification is completed Vimeo will automatically bring you back to the screen above.
4. Click on **Login** at the **top** as shown in the illustration below.



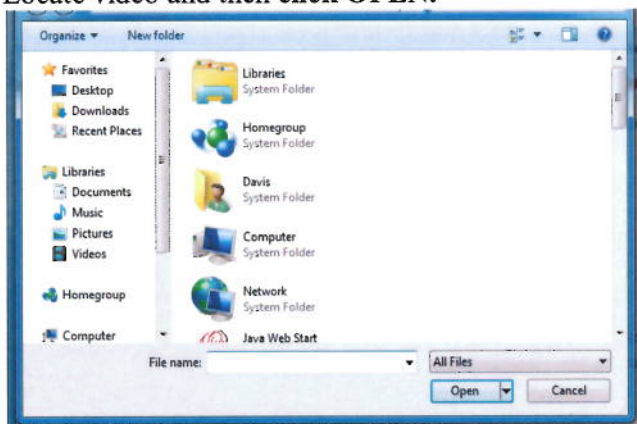
5. Click on **Upload Video** as shown in the illustration.



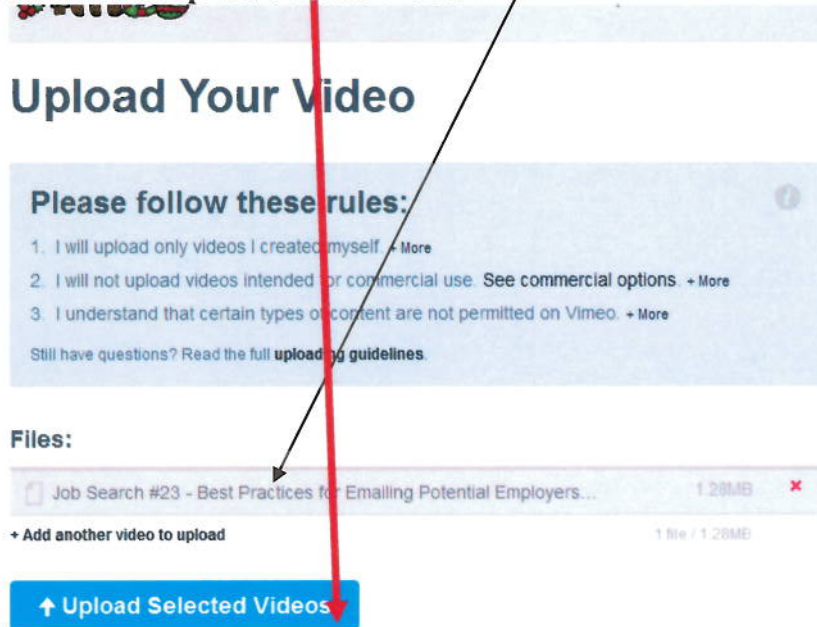
6. Your screen will change as follows: Click on **Choose a Video to Upload**



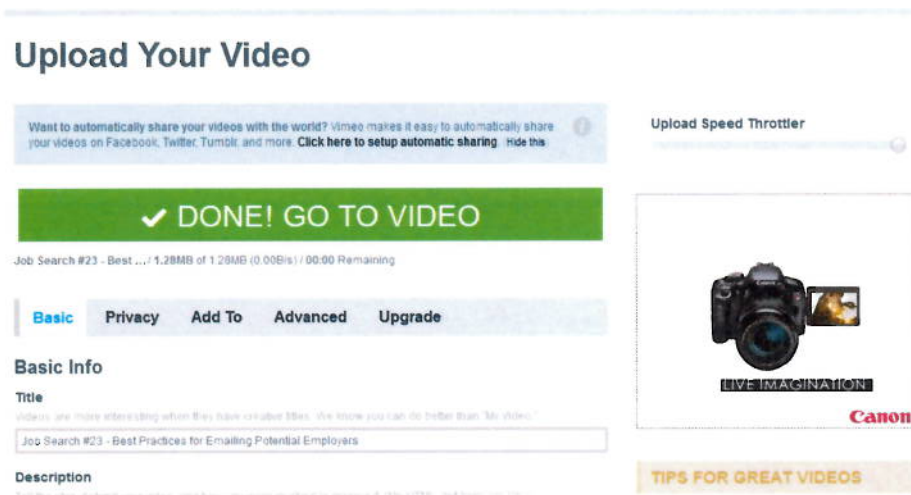
7. The screen will change asking you to locate the video where it was downloaded. Locate video and then click **OPEN**.



8. Screen will change as shown below. Under **Files** you will see the desired video to be uploaded. Click on **Upload Selected Videos**



9. The video will *automatically upload within Vimeo* as shown below.

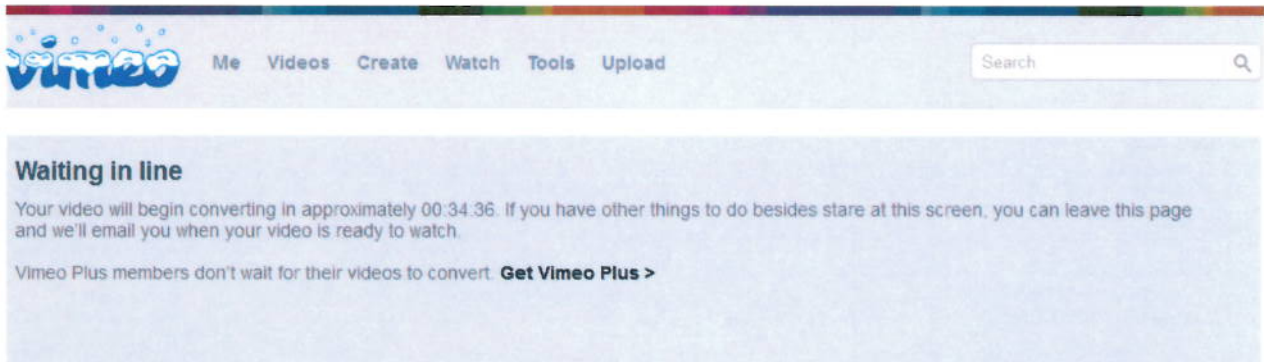


Two things can be performed at this point:

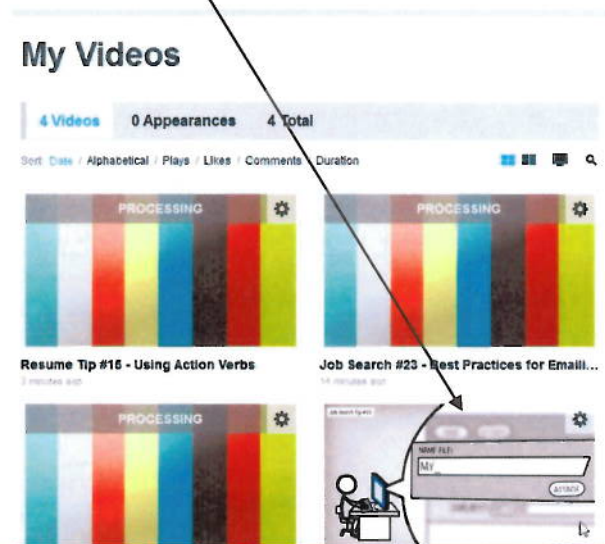
1. (OPTIONAL) The name of the video can be changed. If you do change the name of the video scroll down to the bottom and click **SAVE CHANGE**.
2. Click on **DONE! GO TO VIDEO**

10. **AT THIS POINT YOUR VIDEO WILL BEGIN THE CONVERSION PROCESS. YOU WILL BE DIRECTED TO LEAVE THE SCREEN AND AN**

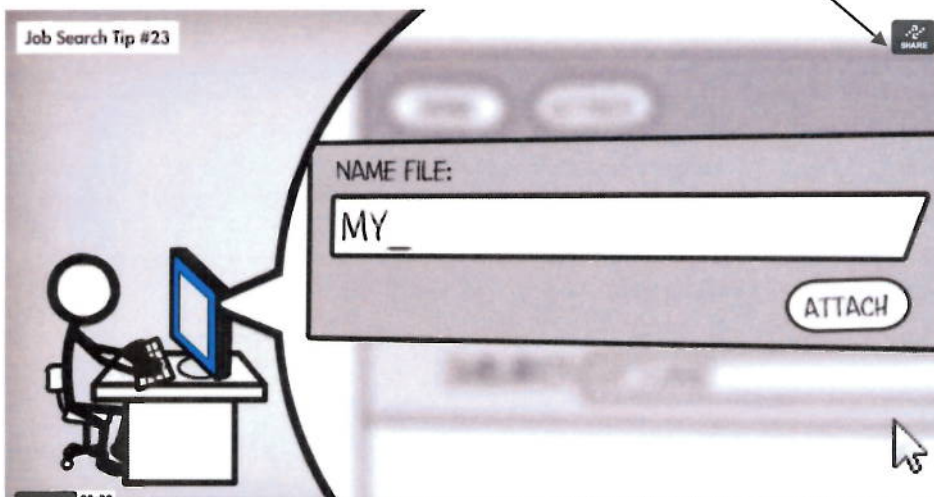
EMAIL WILL BE SENT TO YOU WHEN THE PROCESS IS COMPLETE. SEE ILLUSTRATION BELOW.



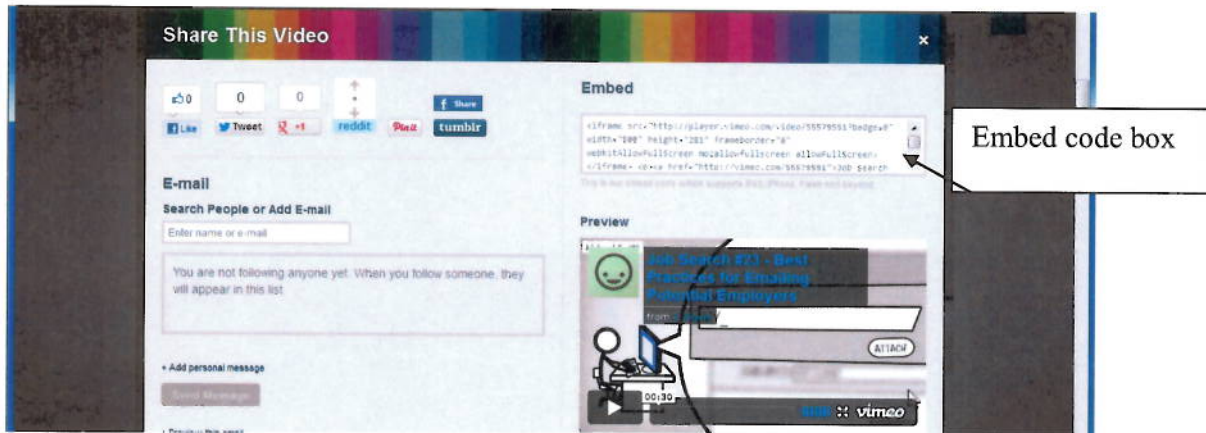
11. Once your video **has been processed** your screen will change as follows: Choose the video that you want shared.



12. Click on the video that you want and then click on the **SHARE BUTTON** in the right hand corner.

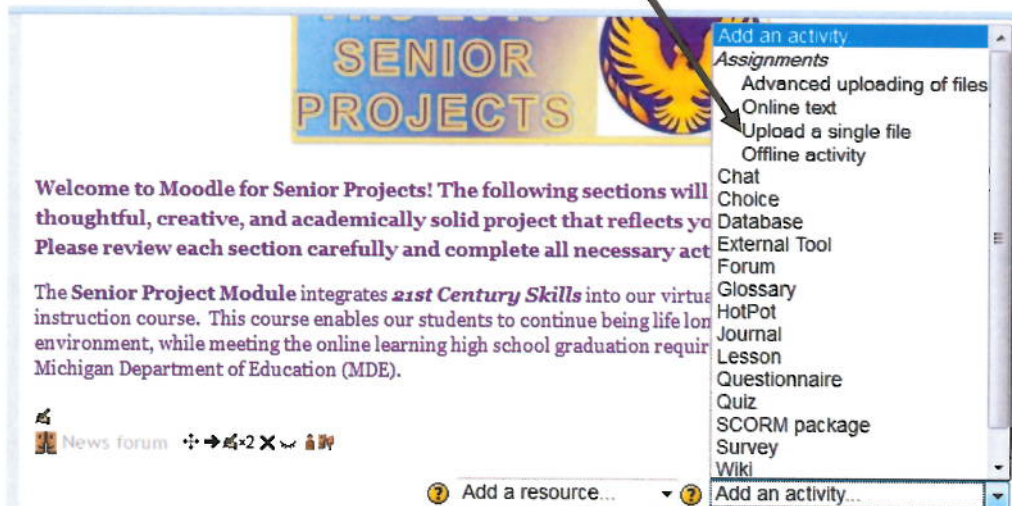


13. At this point the **EMBED** Code will appear. You will **highlight the code and copy it**. Then **open Microsoft Word** so the embed code can be pasted there prior to using it in Moodle.



PART THREE OPEN MOODLE

1. Click on **Add an Activity** and click on **Upload a Single File** as illustrated below:



2. You will need to **fill out the information required** as shown in the illustration
 - a. **Fill out Assignment name**
 - b. **Give a detailed description**
 - c. click the **HTML button for embedding the code from Vimeo.**

Adding a new Assignment?

General

Assignment name

Description *

Font family | Font size | Paragraph | [Icons]

[Rich Text Editor Icons]

Watch the video and be prepared to participate in a discussion forum and fill out the attestation form.

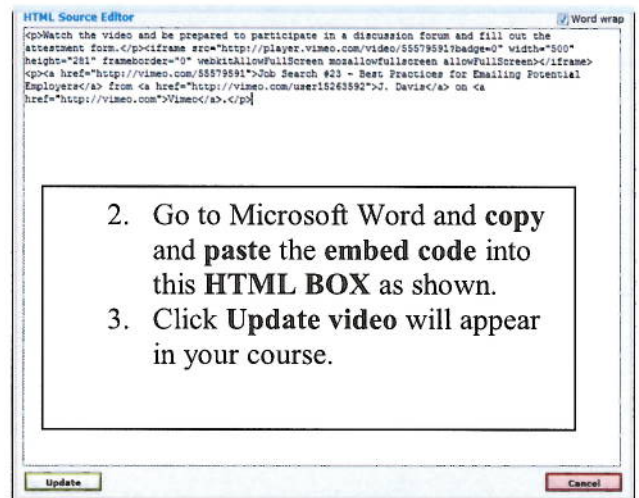
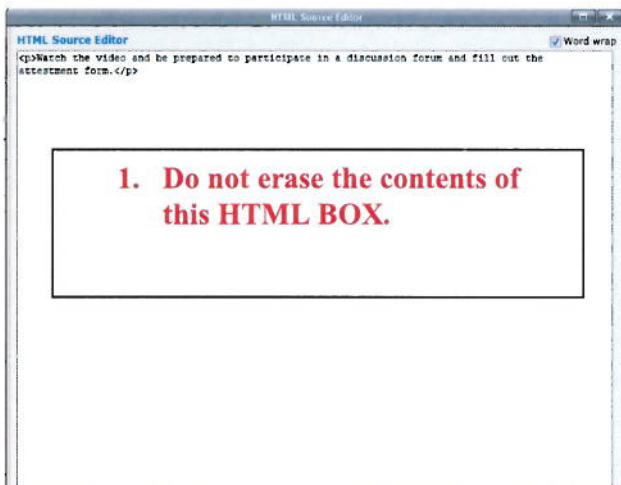
Path: p

Display description on course page

Available from 18 December 2012 17 35 Enable

Due date 25 December 2012 17 35 Enable

Prevent late submissions No



DO NOT CLICK THE DISPLAY BUTTON UNDER THE TEXT DESCRIPTION BOX.

Finally click **Save and Return to Course.**